

## Hingtgen, Robert J

---

**From:** Fogg, Mindy  
**Sent:** Wednesday, March 12, 2014 6:38 PM  
**To:** Asha Bleier  
**Cc:** Hingtgen, Robert J; Gungle, Ashley; mlawson@dudek.com  
**Subject:** 00 Response Guide.doc  
**Attachments:** 00 Response Guide.doc

I made changes and additions (attached). I find that one of the most common issues is that the response does not indicate whether the County agrees or disagrees with points made in a comment. You don't always have to start off the response with such a statement (although that works well in many cases), but it should be very clear to the reader whether we (the County) are refuting the comment or concurring with it.

Call me if you have any questions or additional changes.

**Mindy Fogg**  
858-694-3831

## SOITEC: GENERAL RESPONSES

Use these general responses in response to comments and elaborate as needed to respond to specific comments. If changes to the EIR are necessary, summarize the change and document location in the tracking spreadsheet.

Subject	Response
<u>Global</u>	<u>Always try to state whether the County agrees or concurs with the comment, or does not agree with the assertion in the comment.</u>  <u>Also okay to say “The County generally agrees with xxxxx; however, it should be noted that xxxxxx.”</u>
<u>Global</u>	<u>Always avoid stating that the comment is noted – this goes to terminology.</u>
<u>Global</u>	<u>Always make clear that the response is coming from “the County” – general term. The term “County staff” can be used in describing how a technical issue has been evaluated. Avoid pronouns and names.</u>
General acknowledgement of comment	The comment is <del>noted</del> <u>acknowledged</u> and will be included in the <del>administrative record</del> <u>Final EIR for review and consideration by the Planning Commission.</u>
Comment is vague and doesn’t relate to adequacy of DEIR	The comment does not raise a significant environmental issue for which a response is required.
General adequacy of the DEIR	Refer to common response XXX-X (e.g. INT-1). [Add more specifics if needed].
<u>Impact considered</u>	<u>Issues raised in this comment are not inconsistent with the existing content of the DEIR. See Section X.XX.X.</u>
DEIR revision required ( <b>note change on tracking sheet</b> )	In response to this comment, the County has made revisions and clarifications to the DEIR. These revisions to the EIR are presented in <del>strikeout</del> <u>underline</u> format; refer to page XX in Section X.X. [Summarize revisions when appropriate].  These changes and additions to the EIR do not raise important new issues about significant effects on the environment. Such changes are insignificant as the term is used in Section 15088.5(b) of the CEQA Guidelines.
Opposition to the project	The <u>County acknowledges the</u> commenter’s opposition to the project <del>is noted and will be included in the administrative record.</del> <u>The information in this comment will be in the Final EIR for review and consideration by the County Planning Commission.</u>
Support for the project	The <u>County acknowledges the</u> commenter’s support of the project <del>is noted and will be included in the administrative record.</del> <u>The information in this comment will be in the Final EIR for review and consideration by</u>

	<u>the County Planning Commission.</u>
<u>Support for Alternative</u>	<u>The County acknowledges the commenter's support for the XXXX Alternative. The Planning Commission has the approval authority for the proposed project and will consider all information in the Final EIR and related documents before making a decision on the project. The information in this comment will be in the Final EIR for review and consideration by the County Planning Commission.</u>
Review period extension	Refer to common response XXX-X (e.g. INT-1).
Project Description Adequacy	Refer to common response XXX-X (e.g. PD-1).
Mitigation measures implementation response – enforcement mechanism (adequacy)	Refer to common response XXX-X (e.g. MM-1).
EIR/EIS adequacy / studies incorporated by reference	Each section of the DEIR lists references used in the preparation of that section, including the studies used to support the analysis and conclusions presented in the DEIR. The referenced sections provide all studies used as reference and background material within the analysis of each applicable section of the DEIR. All important data or material was incorporated directly into the analysis of the DEIR. No additional information from the reports is relied upon for the analysis or conclusions aside from the specific discussion within the DEIR or what was included within the appendices. The DEIR includes summarized technical data pursuant to Section 15147 of the CEQA Guidelines, and provides sufficient material “to permit full assessment of significant environmental impacts by reviewing agencies and members of the public.” Any reports associated with technical analysis were made available for public review. [Discuss how the reports meet County standards, when necessary]
<u>Can't understand comment</u>	<u>The comment lacks sufficient detail to which a more thorough response can be provided. –OR– It is unclear what the sentence in this comment means and therefore no response is provided.</u>
<u>Common Response</u>	
<u>Property Value</u>	<u>Social and economic effects need not be considered in an EIR. See CEQA Guidelines section 15064(e). Also refer to responses to comments XXX-X.</u>